



BOARD OF DIRECTORS MEETING

Held Virtually

Zoom Link:

<https://wisconsin-edu.zoom.us/j/94632210162?pwd=piHue0qo8LUkaUSXQBa02hxR85TuQJ.1>

1. Call to Order – President Toya Harrell
2. Pledge of Allegiance – 1st Vice President Karla Endres
3. Swearing in of Director-at-Large
4. Secretary’s Report
 - a. Approval of the November 21, 2021 Special Meeting Minutes
5. President’s Report
6. 1st Vice President Report
7. 2nd Vice President Report
8. District Directors’ Reports
9. Treasurer’s Report
 - a. a. Consider 2026 budget
10. Executive Director
 - a. Northern Clerks Conference Updates
 - b. Board Development
11. Next Scheduled Meeting:
 - a. April 24, 2026
12. Adjournment

2025-2026 WMCA BOARD OF DIRECTORS

President – Toya Harrell WCPC/MMC

Village of Shorewood
3930 N. Murray Ave.
Shorewood, WI 53211
Phone: 414-847-2608

Email: tharrell@shorwoodwi.gov

1st Vice President – Karla Endres WCPC/MMC

Village of Waunakee
500 W. Main St.
Waunakee, WI 53597
Phone: 608-850-2827

Email: kendres@waunakee.com

2nd Vice President – Mark Eby

City of Chetek
220 Stout St.
Chetek, WI 54728
Phone: 715-924-4838

Email: meby@cityofchetekwi.us

Treasurer – Linda Kuhlman WCPC

Village of Brooklyn
210 Commercial St.
Brooklyn, WI 53521
Phone: 608-592-0713

Email: clerk@brooklynwi.gov

Secretary – Lori Stottler

City of Janesville
18 N. Jackson St | P.O. Box 5005
Janesville, WI 53547-5005
Phone: 608-755-3072

Email: stottlerl@janesvillewi.gov

Director-at-Large – Susan Caine

Clerk, City of Columbus
105 N. Dickason Blvd.
Columbus, WI 53925
Phone: 920-623-5900

Email: scaine@columbuswi.gov

Past President – Elena Hilby WCPC/MMC

City of Sun Prairie
300 E. Main St.
Sun Prairie, WI 53590
Phone: 608-825-1148

Email: ehilby@cityofsunprairie.com

DISTRICT CO-DIRECTORS

District 1 – Susan Conaway, Town of Minong
Heidi Blunt, City of Superior

District 2 – Becky Measner, City of Hudson
Amy White WCMC, City of River Falls

District 3 – Claudia Fields, Village of Alma Center
Penny Danielson, Village of Merrilan

District 4 – Angie Volkman, Village of Mazomanie
Holly Licht WCMC, City of Verona

District 5 – Donna Ott, Village of Germantown
Jilline Dobratz, City of West Bend

District 6 – Darla Salinas, WCMC City of Oshkosh
Melissa Zamzow, City of Green Lake

District 7 – Melissa Hongisto WCMC, Village of Lawrence
Lisa Vanden Heuvel – Village of Hobart

District 8 – Tamaney Augustin, Town of Caswell
Julie Huotari, Town of Woodruff

WMCA BOARD OF DIRECTORS 2025-2026

Roll Call Form

DATE: 11-21-2025 **REGULAR** **SPECIAL LOCATION: Waunakee Public Library**

PRESENT

ABSENT

V: Virtual; P: In-Person

- | | | |
|-------------------------------------|-------------------------------------|--|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | President Toya Harrell: _____ P _____ |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 1st Vice President Karla Endres: ___ P _____ |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 2nd Vice President Mark Eby: _____ V _____ |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Treasurer Linda Kuhlman: _____ P _____ |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Secretary Lori Stottler: _____ P _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | Director-at-Large VACANT : _____ |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Past President Elena Hilby: _____ |

District Co-Directors

District 1

- | | | |
|-------------------------------------|-------------------------------------|----------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Susan Conaway: _____ |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Heidi Blunt: _____ V _____ |

District 2

- | | | |
|--------------------------|-------------------------------------|----------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Becky Measner: _____ |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Amy White: _____ |

District 3

- | | | |
|-------------------------------------|-------------------------------------|-------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Claudia Fields: _____ V _____ |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Penny Danielson: _____ |

District 4

- | | | |
|-------------------------------------|-------------------------------------|----------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Angie Volkman: _____ |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Holly Licht: _____ V _____ |

District 5

- | | | |
|-------------------------------------|--------------------------|--------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Donna Ott: _____ V _____ |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Jilline Dobratz: _____ V _____ |

District 6

- | | | |
|-------------------------------------|--------------------------|-------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Darla Salinas: _____ V _____ |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Melissa Zamzow: _____ V _____ |

District 7

- | | | |
|--------------------------|-------------------------------------|---------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Melissa Hongisto: _____ |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Lisa Vanden-Heuvel: _____ |

District 8

- | | | |
|-------------------------------------|--------------------------|---------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Tamaney Augustin: _____ P _____ |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Julie Huotari: _____ V _____ |

14 present out of 23– quorum present.

Diane Coenen, Dott, Amy Molitor, Susan Caine, Arianna Leis, Laura Nolan, Danielle Wilken



Board of Directors Minutes
November 21, 2025 | 1:00 PM | Hybrid

PRESENT: President Toya Harrell, 1st VP Karla Endres, 2nd VP Mark Eby, Treasurer Linda Kuhlman, Secretary Lori Stottler, District 1 Co-Director Heidi Blunt, District 2 Co-Director Amy White and Becky Measner, District 3 Co-Director Claudia Fields, District 4 Co-Director Holly Licht, District 5 Co-Director Donna Ott, District 6 Co-Director Darla Salinas and Melissa Zamzow, District 7 Co-Director Melissa Hongisto and Lisa Vanden Heuvel, District 8 Co-Director Tamaney Augustin. A quorum was present.

Item 1. President Toya Harrell called the meeting to order at 3PM.

Item 2. 1st VP Endres led the pledge of allegiance.

Item 3. Approval of the October 3 and November 12, 2025, Meeting Minutes
Moved by Mark Eby to approve, seconded by Karla Endres to approve the October 3, and passed unanimously. Moved by Mark Eby to approve, seconded by Karla Endres to approve the minutes of the Open session for November 12 and passed unanimously by those present. Closed meeting minutes of November 3 meeting will be considered at the January meeting.

Item 4. President's Report a. WCEF scholarships for district meetings need to find a budgeted location if we are going to move forward. The WMCA President is seeking a board parliamentarian – if there are certified or highly trained clerks who are willing to step forward, reach out to her or Laura. Laura mentioned a parliamentarian who will be teaching at UWGB and can reach out to him if the board wishes.

Item 5. 1st Vice President Report – in packet.

Item 6. 2nd Vice President Report - in packet.

Item 7. District Directors' Reports – District 4 held meeting yesterday (11/20)) with 47 attendees. District 5 sold out in October at 80 attendees. District. District 6 had an Athenian dialogue on the book Green Lights. District 8 has a quarterly newsletter that went out recently and was well-received. The hope to do more through their district on a regular basis.

Item 8. Treasurer's Report. The 2024 Federal 990 was filed. State taxes are ready to go out shortly. We were able to receive our tax-exempt number from the State and is on file. She is getting caught up through mid-November. Finance Committee will now meet to set the 2026 Budget proposal. The cookbook can be given as a free handout next year but will not be a budgeted expense. We are \$8,800 over budget YTD and have an outstanding budget item with UWGB. Linda will be meeting with the UWGB—ED to determine work duties and division of labor. As far as banking goes, we are getting the average interest rates and may as well stay with Associated Bank. Finally, the insurance company asked if we needed cyber security insurance, and it will be discussed at the next finance meeting.

Item 9. Executive Director Laura Nolan discussed Board Development. There has been discussion on bringing in speakers or going through leadership and board authority items. Today, we reviewed the Code of Conduct. *While Directors of the Board have an obligation to uphold the Association's governing documents (bylaws, constitution, policies), many associations have supplemented those documents by establishing a Code of Conduct for board members. The code of conduct guides a director in areas such as communications, linkage to staff, and taking positions. For instance, in some cases directors presume they have authority that is not rightfully true, such as speaking out on issues or commenting on staff or other's performance. In this association, keep in mind that the chief elected officer speaks for the association (and the chief elected officer is responsible for staff supervision.) Thus, it is inappropriate to have directors initiate communications (email, calls, letters) that are contrary to the established positions and lines of authority. The problem is compounded when directors use email as a campaign or communications channel that interferes with critical messaging and lines of authority. The agreed upon code of conduct guides directors in their behavior, communications, and expectations when representing the association.*

Discussion: Every clerk is representing the clerk profession, and we need to dress, speak and act in a manner that shows the highest of quality and excellence we can demonstrate. This includes refraining from foul language, dressing appropriately, listening and participating. Boards need to maintain a cohesive direction and work together as a whole and we need to understand that we are all 1/23rd of the Board and while the CEO is the representative, decisions are made by the board. Staying informed includes networking at conferences and district meetings, WEC, following the Clerk-List and reading our materials. Sharing information with your fellow clerks is also key. Communication should always be run through our Executive Director and stay in line with the WMCA standard communication guidelines. Bring what you don't like to the table so we can fix what's broken. Discussing issues that can have an impact on the association with others and not bringing to the board creates divisive groups and can turn into bigger issues.

Committee Work – More discussion to come to determine what kind of support we need from the ED and what will come from implementing modern technology – Canvas, Teams, Microsoft 365, etc.

Moving from our current software to the software that UWGB uses would bring benefit but there are concerns about data migration costs. There is a committee appointed to work on the Northern Conference. The survey had a response of 90 individuals! There is currently a location in Superior, Eau Claire and Rhinelander. The ideal location would be in the center of that triangle. UWGB supported 3 district meetings, and they are getting smoother to assist as they get their wheels under them.. Getting setup in Cvent has been a bit of a challenge lately.

Item 10. Next Scheduled Zoom-only Meeting on January 23, 2026.

Item 11. Adjournment – Linda Kuhlman and Tamaney Augustin moved to adjourn and passed unanimously by the members present.

With no further items for the agenda, the Board adjourned at 2:22 p.m.
Respectfully submitted, Lorena R Stottler, Secretary.

To Whom It May Concern,

On behalf of the Wisconsin Municipal Clerks Association (WMCA), we are pleased to offer our strong support and endorsement of Elena Hilby for the position of Vice President of the International Institute of Municipal Clerks (IIMC).

Elena Hilby exemplifies the professionalism, dedication, and leadership that are essential to the continued success of IIMC. Throughout her almost 2 decades of service to the municipal clerk profession, she has consistently demonstrated a deep commitment to education, collaboration, and advancing the role of clerks at both the state and international levels. Her experience, institutional knowledge, and thoughtful approach to leadership make her exceptionally well qualified for this role.

During her tenure as President of the Wisconsin Municipal Clerks Association, Elena provided steady, effective leadership during a critical period of organizational transition. Most notably, she played a key role in guiding the Association through the transition from one Executive Director to another. Elena ensured continuity of operations, maintained clear and transparent communication with the Board and membership, and led with confidence and professionalism to keep the Association moving forward. Her ability to manage change thoughtfully while keeping the organization focused on its mission demonstrated her strong leadership skills and commitment to the long-term success of WMCA.

Elena is widely respected for her ability to engage members, foster meaningful connections, and lead with integrity and purpose. She brings a strong understanding of the challenges and opportunities facing municipal clerks today and has shown a clear dedication to supporting professional growth, innovation, and inclusivity within the profession.

The WMCA is confident that Elena Hilby would serve IIMC with distinction as Vice President and would be a strong advocate for municipal clerks across all levels of government. We wholeheartedly endorse her candidacy and believe she would be an asset to the IIMC leadership team.

Thank you for your consideration.

Sincerely,

Wisconsin Municipal Clerks Association
WMCA Board of Directors



Board of Directors Meeting
January 23, 2026 | 1:00pm – 3:00pm
Zoom
1st Vice President's Report

- Reached out for feedback from committee co-chairs regarding chapters in the policy manual.
- Reached out for keynote speaker ideas for conference
- Attended several committee meetings kicking off our initiatives
- Answering clerk's questions about membership renewal changes- particularly in regard to acceptable payment methods (no longer accepting checks)
- Working with apparel vendor for various WMCA events



Board of Directors Meeting
January 23, 2026 | 1:00PM – 3:00 PM
Online Format

2nd Vice President Report

- Met with Megan from the Election Commission in December and January
- Attended the League/UW Extension zoom meetings with Kami December and January
- Attended the Multi Media Committee meeting in December
- Met with PEC and Conference Committee Co Chairs to discuss how to move forward with the conference.
- Co Chaired our first Manuals Committee meeting in January and that committee is off to a good start on the policies and procedures manual.



Board of Directors Meeting
January 23, 2026 | 1:00PM – 3:00 PM
Treasurer Report

- Letter was sent to IRS requesting waiving of fees and interest for late filing
- Renewed our Wisconsin Charitable Organization status. It was approved. There is no penalty for not having status last year, unless someone wants to challenge.
- Met with finance committee to begin 2026 budget. Draft is attached for approval.
- Met with UWGB staff on December 19. Made a few recommendations for changes to the budget, clarified what expenses to go in what accounts. Also took financial and historical records to them for storage.
- Need to discuss how to handle remaining records stored at my office as far as record retention and removal of credit card information – records include, for example, conference registrations and certification application packets.
- Working on finishing inputting membership payments into Quickbooks, and ending 2025.

							to Dec 9	
	2023	2023		2024	2024		2025	2025
Distribution account	Total Actual	Budget		Total Actual	Budget		Total Actual	Budget
Income								
4200 Membership Dues							\$ 65.00	
4201 Active Members	\$ 73,357.50	\$ 80,000.00		\$ 65,996.00	\$ 75,000.00		\$ 67,094.24	\$ 75,000.00
4202 Associates	\$ 6,900.00	\$ 6,500.00		\$ 6,250.00	\$ 7,000.00		\$ 3,860.00	\$ 7,000.00
4203 Clerk-in-Transition	\$ 175.00	\$ 100.00		\$ 475.00			\$ -	
4204 Govt. Assoc. Member		\$ 500.00		\$ 425.00			\$ 50.00	\$ 400.00
Total for 4200 Membership Dues	\$ 80,432.50	\$ 87,100.00		\$ 73,146.00	\$ 82,000.00		\$ 71,069.24	\$ 82,400.00
4300 Annual Conference Registration	\$ 83,267.50	\$ 120,000.00		\$ 83,267.00	\$ 86,755.00		\$ 85,549.00	\$ 85,000.00
4301 Northern Training		\$ 9,000.00						
4302 District Meetings								
1 District	\$ 1,175.00	\$ 1,500.00		\$ 1,212.00	\$ 1,500.00		\$ 1,375.00	\$ 1,500.00
2 District'		\$ 2,500.00		\$ 1,060.00	\$ 1,500.00		\$ 870.00	\$ 1,500.00
3 District	\$ 240.00			\$ 550.00	\$ 1,500.00		\$ 945.00	\$ 1,500.00
4 District	\$ 3,210.00	\$ 6,000.00		\$ 4,409.00	\$ 1,500.00		\$ 5,410.00	\$ 1,500.00
5 District	\$ 1,190.00			\$ 1,490.00	\$ 1,500.00		\$ 7,769.00	\$ 1,500.00
6 District	\$ 1,105.00	\$ 1,500.00		\$ 570.00	\$ 1,500.00		\$ 2,200.00	\$ 1,500.00
7 District	\$ 920.00	\$ 3,000.00			\$ 1,500.00		\$ 1,795.00	\$ 1,500.00
8 District	\$ 209.00	\$ 500.00		\$ 485.00	\$ 1,500.00		\$ 1,270.00	\$ 1,500.00
Total for 4302 District Meetings	\$ 8,049.00	\$ 15,000.00		\$ 9,776.00	\$ 12,000.00		\$ 21,634.00	\$ 12,000.00
4303 Certification	\$ 3,510.00	\$ 3,000.00		\$ 2,200.00	\$ 2,500.00		\$ 4,160.00	\$ 2,500.00
4304 Webinars		\$ 5,000.00						
4305 Board of Review	\$ 1,930.00	\$ 7,000.00					\$ 15.00	
4400 Donations								
4401 UW-GB Institute Scholarships	\$ 8,400.00	\$ 8,000.00		\$ 3,497.00	\$ 8,000.00		\$ 3,493.00	\$ 6,000.00
4402 WCEF Donations	\$ 2,610.80			\$ 7,250.00			\$ 6,733.00	\$ 6,000.00
Total for 4400 Donations	\$ 11,010.80	\$ 8,000.00		\$ 10,747.00	\$ 8,000.00		\$ 10,226.00	\$ 12,000.00
4500 Advertising Sales	\$ 4,150.00	\$ 2,000.00		\$ 3,530.00	\$ 3,750.00		\$ 2,775.00	\$ 3,750.00
4501 Exhibitor Sales	\$ 43,877.00			\$ 34,341.00	\$ 40,000.00		\$ 33,200.00	\$ 40,000.00
4502 Sponsorships	\$ 14,600.00			\$ 20,650.00	\$ 14,000.00		\$ 24,700.00	\$ 25,000.00
4503 Fox Cities Grant	\$ 5,000.00			\$ 5,000.00			\$ 5,000.00	\$ 5,000.00
4601 WCEF Class A Raffles	\$ 4,175.00			\$ 4,915.00	\$ 2,000.00		\$ 4,290.00	\$ 2,000.00
4602 WCEF Class B Raffles	\$ 1,267.00			\$ 507.50	\$ 1,200.00		\$ 735.00	\$ 1,200.00

5900 Miscellaneous Revenue	\$ 485.37			\$ 120.00			\$ 818.00	
Total for Income	\$ 261,754.17	\$ 256,100.00		\$ 248,199.50	\$ 252,205.00		\$ 264,171.24	\$ 270,850.00
Cost of Goods Sold								
Gross Profit	\$ 261,754.17	\$ 256,100.00		\$ 248,199.50	\$ 252,205.00		\$ 264,171.24	\$ 270,850.00
Expenses								
6001 Management Fee	\$ 99,466.20	\$ 65,000.00		\$ 92,978.20	\$ 62,730.10		\$ 32,145.30	\$ 70,000.00
6002 Insurance	\$ 4,337.44	\$ 4,000.00		\$ 3,818.00	\$ 4,500.00		\$ 1,772.73	\$ 4,500.00
6003 Accounting Fees		\$ 2,000.00		\$ 3,875.00	\$ 2,000.00		\$ 2,500.00	\$ 2,000.00
6004 Legal Fees							\$ 3,440.00	
6005 CC Fees	\$ 4,961.15	\$ 6,000.00		\$ 4,358.33	\$ 6,000.00		\$ 6,199.12	\$ 5,000.00
6006 Bank Fees	\$ 184.00			\$ 127.29			\$ 511.80	
6007 Email Listserv	\$ 300.00	\$ 1,200.00		\$ 7,570.00	\$ 1,200.00		\$ 5,564.92	\$ 1,208.00
6008 Membership Services Software	\$ 13,314.30	\$ 13,400.00		\$ 14,813.45	\$ 13,400.00		\$ 20,340.30	\$ 13,700.00
6009 Website	\$ 14,315.99	\$ 3,700.00		\$ 14,580.44	\$ 5,000.00		\$ 5,927.96	\$ 11,000.00
6010 Postage, Mailing Service	\$ 904.82	\$ 2,250.00		\$ 183.14	\$ 2,250.00		\$ 149.04	\$ 500.00
6011 Printing and Copying	\$ 4,119.40	\$ 1,600.00		\$ 2,045.68	\$ 1,600.00		\$ 99.60	\$ 2,000.00
6012 License and Report Fees	\$ 130.00	\$ 125.00		\$ 644.99	\$ 130.00		\$ 852.76	\$ 130.00
6013 Supplies	\$ 666.60	\$ 1,200.00		\$ 1,197.06	\$ 1,200.00		\$ 2,763.60	\$ 1,200.00
software								
6014 Telephone, Telecommunications	\$ 10.00				\$ 120.00		\$ 9.90	\$ 120.00
6015 Advertising Expenses	\$ 525.00	\$ 1,400.00		\$ 525.00	\$ 1,400.00		\$ 1,340.42	\$ 1,000.00
6200 District Mtgs								
1 District		\$ 1,666.67		\$ 505.11	\$ 1,500.00		\$ -	\$ 1,500.00
2 District		\$ 1,666.66		\$ 505.12	\$ 1,500.00		\$ 578.89	\$ 1,500.00
3 District	\$ 178.43			\$ 341.27	\$ 1,500.00		\$ 569.11	\$ 1,500.00
4 District	\$ 1,793.16	\$ 1,666.67		\$ 844.29	\$ 1,500.00		\$ 2,280.68	\$ 1,500.00
5 District		\$ -			\$ 1,500.00		\$ 4,361.17	\$ 1,500.00
6 District	\$ 751.82	\$ 1,666.67			\$ 1,500.00		\$ 2,566.88	\$ 1,500.00
7 District	\$ 785.39	\$ 1,666.67			\$ 1,500.00		\$ 592.40	\$ 1,500.00
8 District	\$ 349.00	\$ 1,666.67		\$ 333.30	\$ 1,500.00		\$ 674.20	\$ 1,500.00
Total for 6200 District Mtgs	\$ 3,857.80	\$ 10,000.00		\$ 2,529.09	\$ 12,000.00		\$ 11,623.33	\$ 12,000.00
6300 Northern Training		\$ 5,000.00		\$ -	\$ -		\$ -	\$ -
6400 Board of Review Cost	\$ 2,520.00	\$ 5,000.00		\$ -	\$ -		\$ 750.00	\$ -
6500 Webinar Costs	\$ 549.90	\$ 550.00		\$ 559.50	\$ 550.00		\$ 639.90	\$ 560.00
7401 Travel	\$ 1,716.91	\$ 8,000.00		\$ 2,563.67	\$ 8,000.00		\$ 4,473.34	\$ 4,000.00
7402 Lodging	\$ 4,880.44			\$ 808.04	\$ 5,000.00		\$ 7,647.95	\$ 300.00
7403 Meals	\$ 231.80			\$ 1,373.36	\$ 230.00		\$ 1,601.23	\$ 1,200.00
7404 Venue	\$ -			\$ 65,371.70			\$ 312.50	
7405 Honorarium	\$ 7,195.00				\$ 6,000.00		\$ -	\$ 6,000.00

	Actual	Budget
4300 Annual Conference Registration	\$ 85,549.00	\$ 85,000.00
4500 Advertising Sales	\$ 2,775.00	\$ 3,750.00
4501 Exhibitor Sales	\$ 33,200.00	\$ 40,000.00
4502 Sponsorships	\$ 24,700.00	\$ 25,000.00
4503 Fox Cities Grant	\$ 5,000.00	\$ 5,000.00
TOTAL REVENUE	\$ 151,224.00	\$ 158,750.00
7406 Program Meals	\$ 69,017.60	\$ 65,000.00
7407 Gifts	\$ 2,788.50	\$ 3,000.00
7408 Promotional Items	\$ 9,091.61	\$ 10,000.00
7409 Entertainment	\$ 2,800.00	\$ 1,200.00
7410 Decorations	\$ 945.62	\$ 500.00
7411 Expo Services	\$ 18,266.01	\$ 8,000.00
7412 Audio Visual	\$ 17,367.35	\$ 8,000.00
7413 Speaker Fees	\$ 10,225.87	\$ 5,000.00
TOTAL EXPENSES	\$ 130,502.56	\$ 100,700.00

2026

Budget

70 - effective 4/1/2026

\$ 70,000.00

\$ 7,000.00

between jobs or different industry (9)

2000 manuals committee to look at this and just have member or nonmember

\$ 79,000.00 govt assoc member cannot vote

Ebbert moved to make the fee for Govt. Association member to Associate - \$100x1 and \$50

\$ 88,000.00

\$ 13,500.00 Eau Claire April 15-16, 2026

\$ 1,500.00

\$ 1,500.00

\$ 1,500.00

\$ 1,500.00

\$ 1,500.00

\$ 1,500.00

\$ 1,500.00

\$ 1,500.00

\$ 12,000.00

\$ 3,000.00

\$ -

\$ 3,000.00 Offered in webinar form in April

\$ 6,000.00

\$ 6,000.00

\$ 18,000.00

\$ 3,750.00

\$ 40,000.00

\$ 25,000.00

\$ 2,500.00 Conference grant

\$ 3,500.00

\$ 750.00

\$ -

\$ 75,500.00

\$ 286,000.00

\$	67,000.00	
\$	2,500.00	
\$	2,750.00	
\$	-	
\$	6,000.00	
\$	1,200.00	
\$	3,500.00	
\$	19,000.00	\$19000 (change a/c name to software;includes Whoova and Cvent storage/conversion and
\$	5,100.00	
\$	500.00	
\$	1,000.00	
\$	130.00	
\$	1,200.00	plaques, tableclothes, lanyards, checks, Canva, Quickbook, Microsoft

		delete this a/c - added to a/c 6008 above
--	--	---

\$	-	
\$	1,400.00	
\$	111,280.00	
\$	1,500.00	
\$	1,500.00	
\$	1,500.00	
\$	1,500.00	
\$	1,500.00	
\$	1,500.00	
\$	1,500.00	
\$	1,500.00	
\$	1,500.00	
\$	12,000.00	

\$	10,000.00	
\$	2,000.00	\$2,000
\$	-	Use UWGB Zoom license
\$	2,400.00	\$2400 mileage only
\$	2,400.00	\$2400 IIMC Pres and IIMC, Conf
\$	600.00	\$ 600.00
\$	-	\$0
\$	-	\$0
\$	74,000.00	\$74,000
\$	3,000.00	
\$	9,000.00	\$9,000
\$	1,200.00	
\$	1,000.00	\$1000 (add & supplies to name)
\$	4,000.00	\$4000 (Valley cost - Laura negotiating)
\$	12,000.00	\$12,000
\$	5,000.00	

\$ 10,000.00 \$10000 (took out of travel, mileage, meals - includes all IIMC expenses)

\$ 3,200.00

\$ 10,000.00

\$ 2,500.00

\$ 152,300.00

\$ 575.00

\$ 6,000.00

\$ 6,575.00

\$ 2,500.00

\$ 284,655.00

\$ 1,345.00

J+, seconded by Hilby - passed



Executive Directors Report

Board Of Directors Meeting – January 23, 2026

By Laura Nolan

1. **Membership Renewal**

Membership renewal is nearing completion. To date, approximately 600 renewals have been completed, with about 400 remaining. If you have not yet renewed your membership, please be sure to do so before February 28th, 2026.

2. **Northern Conference Update**

Planning for the Northern Conference is nearly complete, and registration is currently underway. At this time, 46 individuals have registered, and we are working toward our goal of 120 registrants. We are very excited to bring this conference back and to continue to advance this year's theme, "You Matter", reinforcing WMCA's commitment to ensuring all clerks feel supported and valued.

3. **Transition to Salesforce/Blackthorn**

Those who have already registered for the Northern Conference may have noticed that we are beginning the process of transitioning our management platform from Cvent to Salesforce/Blackthorn. After careful consideration of cost, functionality, user experience, and system limitations, the Executive Board approved this change for managing events and memberships moving forward.

Currently, Associate memberships and Northern Conference registrations have been migrated. Additional work will be required in the coming months to migrate historical and active membership data. The Executive Director team will continue to collaborate closely with the Executive Board, Multi-Media Committee, and membership to ensure a smooth and efficient transition. More updates will be shared as this process continues.

4. **Questions and Support**

Please continue to reach out to us at info@wisclerks.org with any questions or if there is anything we can assist with.