

**Wisconsin Municipal Clerks Association  
President's Breakfast  
Friday, August 18, 2006**

❖ Welcome and Introductions:

President Brue called the meeting to order and made introductions. The following were present: Pamela Hicks, Sandy Boettcher, Mike Hoppenrath, Tina Butteris, Margaret Ciccone, Billie Hoopman, Debbie Brown, Kassie VanRemortel, Doreen Kruschke, Peggy Nelson, Sherri Endres, Julee Helt, Diane Lemke, Mary Klingenmeyer, Sherry Grant, Gina Gresch, Marie Bieber, Faith Elford, Anne Uecker, Roxann Brue and Cindy Hegglund

❖ Breakfast was then served

❖ Meeting dates for the 2006-2007 Executive Board were set as follows. Meetings are held at Sentry World Sport Complex Conference Center in Stevens Point and begin promptly at 9:00 a.m.

Friday, October 20, 2006

Friday, March 16, 2007

Friday, June 15, 2007

Mid-winter session with Officers and Coordinator will be held sometime in January. Date and location to be set at a later date

❖ District Director Information:

President Brue reviewed the goals for 2006-2007. Everyone was reminded to review the Policies and Procedures manual.

The goal for this year is to Strive for Education. President Brue asked District Directors to stress the Wisconsin Certification program at meetings.

❖ Confirmation of Committee Appointments:

Moved by Sandy Boettcher, seconded by Margaret Ciccone to approve as amended the list of Committee appointments as recommended by President Brue. Motion carried.

❖ Miscellaneous Business:

1. Four Points Sheraton has approached Faith Elford about hosting the conference here again in 2009. They have presented the same contract we have currently with a minimal increase in room rates (\$99 current and \$103 with new contract). A healthy discussion ensued because there is a standing committee that chooses the conference hotels and they would have to be in agreement. Economically it is a good choice, as well as the fact that the hotel has plenty of room and was very good to work with. There was a consensus from the Executive Board that the contract should be approved pending Conference Siting Committee approval.

Moved by Billie Hoopman, seconded by Deb Brown to approve Four Points Sheraton as the 2009 Conference site pending approval of the Conference Siting Committee. Motion carried.

2. WMCA Coordinator Elford stated that she has all the SEB paperwork for Chief Inspector training so District meetings can be set up. Those meetings need to be three hours. She also said that there are Board of Review trainers available for District meetings as well.

Faith said that she has been invited to the Town's Association convention. She can get a free booth and can advertise in their convention booklet. The ad would be an 8X11 and the cost is \$175. 1200 copies are pre-printed.

Moved by Sandy Boettcher, seconded by Diane Lemke to approve the expenditure of \$175 to advertise in the Town's Association convention booklet. Motion carried.

3. Sandy Boettcher said that there are left over conference gifts. District Director's can take them to distribute at meetings to those who did not attend the 2006 Conference.

There being no further business, it was moved by Margaret Ciccone, seconded by Gina Gresch to adjourn. Motion carried.

Time: 8:13 a.m.

**Wisconsin Municipal Clerks Association  
Executive Board Meeting Minutes  
Friday, October 20, 2006**

**Call to Order.** President Mike Brue called the meeting to order at 9:00 a.m. A quorum of the Executive Board was in attendance.

**Pledge of Allegiance.** First Vice President Julee Helt led the Pledge of Allegiance.

**Members Present:** Roxann Brue, Julee Helt, Faith Elford, Mike Hoppenrath, Barbara Van Clake, Diane Hermann-Brown, Sherri Endres, Marie Bieber, Cindy Hegglund, Sheila Tate, Doreen Kruschke, Peggy Nelson, Roben Haggart, Mary Klingenmeyer, Nancy Hawley, Sherry Grant, Margaret Ciccone, and Sandy Grenlie.

**Officer Reports**

A. President

1. **Clarifying voting procedure.** Roxann instructed board members that only one District Director may vote on an issue.
2. **Future Board meeting dates.** Roxann reminded the board that the future meetings were scheduled for March 16 and June 15, 2007.
3. **Communications received.** Roxann reported that she had received a request by Adam Drinkwine to assist with convention arrangements. She also informed that board that IIMC wants to change the Institute and CMC requirements.
4. **Review request from Sue Morrow regarding VERB.** Motion by Margaret Ciccone, second by Barbara Van Clake, to acknowledge receipt of the letter from Sue Morrow and file it. Motion carried.
5. **Review and approve Faith's contract for 2006-2007.** Motion by Sandy Boettcher, second by Karen Peters, to approve the 2006-2007 WMCA Coordinator's contract for Faith Elford. Motion carried.
6. **Approve request from Kathy Morse to attend Minnesota conference.** Motion by Mary Klingenmeyer, second by Doreen Kruschke, to approve the request from Kathy Morse to attend the Minnesota conference and allow an expenditure of not more than \$250.

B. First Vice President

Julee informed the board of pending legislation affecting local municipalities.

C. Second Vice President

Cindy informed the board of that the deadline for the upcoming Quill was December 12.

D. Secretary

Motion by Marie Bieber, second by Sherri Endres, to approve the minutes as corrected for the March 17, 2006 Executive Board meeting. Motion carried.

E. Treasurer

Marie presented the treasurer's report through June 8, 2006. Motion by Roxann Brue, second by Deb Hall, to approve the treasurer's report and expenditures as presented. Motion carried. Motion by Barb Van Clake, second by Marie Bieber, to transfer \$25,000 from the fund balance reserve account to WCEF. Motion carried. Motion by Diane Lemke, second by Diane Hermann-Brown, to recommend the 2006-2007 budget as presented for approval at the conference in August. Motion carried.

**Institute Director**

There was no report from the Institute Director.

### **District Director Reports**

- District 1** – A district meeting was held on October 6<sup>th</sup> in Bayfield. A future meeting will be held in Barnes in the spring.
- District 2** – A joint meeting with treasurers was held on September 27<sup>th</sup> in Dresser. A future meeting will be held in Clear Lake in the spring.
- District 3** – A district meeting was held on October 13<sup>th</sup> in Fall Creek.
- District 4** – A district meeting was held on October 25<sup>th</sup> at the Waunakee Village Center.
- District 5** – A district meeting was held on September 20<sup>th</sup> in Beloit. A future meeting will be held in Jefferson in March.
- District 6** – A joint meeting with treasurers was held on October 5<sup>th</sup> in Sheboygan. A future meeting will be held in the spring.
- District 7** – District meetings were held on October 5<sup>th</sup> in Marshfield and on November 30 in Stratford.
- District 8** – A district meeting was held on October 20<sup>th</sup> in Coleman. Future meetings are planned after the April election to include Board of Review training.

### **IIMC Region VI Report**

*Carol was not present but filed the following report:* The IIMC Region VI meeting will be in LaCrosse on January 19 and 20, 2007. There will be educational sessions on Friday afternoon and a region meeting on Saturday morning. Carol will attend the Minnesota conference with Kathy Morse but will not be attending the Iowa conference.

### **Committee Reports**

- A. **Conference Siting Committee** – The committee agreed with the recommendation to return to the Four Points Sheraton in Milwaukee for the 2009 conference with a \$4 per room increase and holding all other costs at the 2006 rate. The board was agreeable with possibly moving the date of the conference to allow for the conference to be held in Wisconsin Dells.
- B. **State Certification Committee** – A written report was provided with a list of 24 new certifications. The board questioned the importance of IIMC to the Institute.
- C. **Special Projects Committee** – Remaining merchandise includes beer glasses, red polos, history books, portfolios, and white turtlenecks.
- D. **Silent Auction Committee** – A written report was provided with a list of scholarship winners.
- E. **Scholarship Committee** – Committee will be working on procedures for awarding scholarships.
- F. **Manuals Committee** – No report.
- G. **Professional Education Committee** – The committee will be meeting October 31 to discuss 2007 conference educational topics.
- H. **New Clerks Class** – No report.
- I. **Membership/Mentoring** – A meeting is being planned.
- J. **Historian** – No report.
- K. **Audit Committee** – No report.
- L. **2006 Conference Committee** – No report.
- M. **2007 Conference Committee** – The room rate is \$62. Board members asked for a motivational speaker for Friday morning of the conference. Motion by Margaret Ciccone, second by Kathy Klingemeyer, to invite the IIMC Region Representatives to our conference and pay for their room and registration even if both attend. Motion carried.

- N. **Technology Committee** – Gradually more control of the website will be transferred to Faith. She will have to learn Dream Weaver.
- O. **Election Committee** – No report.
- P. **Nominations Committee** – No report.

WMCA Coordinator

Faith Elford reported that training was going well and membership numbers are good. There was some discussion about the Sheboygan County classes and WMCA's involvement. Faith will be attending both the League and Town's conferences. She has 16 new vendor possibilities for our conference.

Adjournment

Motion by Margarent Ciccone, second by Kathy Klingenmeyer, to adjourn at 11:56 a.m. Motion carried.

Julee R. Helt, CMC  
Acting Secretary

**Wisconsin Municipal Clerks Association  
Executive Board Meeting Minutes  
Friday, March 16, 2007**

**Call to Order:** President Roxann Brue called the meeting to order at 8:58 a.m. A quorum of the Executive Board was in attendance.

**Pledge of Allegiance:** First Vice-President Julee Helt led the Pledge of Allegiance.

**Members Present:** Roxann Brue, Cindy Hegglund, Marie Bieber, Anne Uecker, Nancy Hawley, Sandy Grenlie, Roben Haggart, Margaret Ciccone, Billie Hoopman, Pam Hicks, Sandy Boettcher, Sherri Endres, Sherry Grant, Gina Gresch, Barbara Van Clarke, Diane Lemke, Nancy Zastrow, Sheila Tate, Audrey Rue, Russ Nero, Tina Butteris, Jan Winget, Cindi Hesse, Carol Alexander, Mike Hoppenrath, Faith Elford and Julee Helt

**Officer Reports:**

A. President:

Due to the League Conference, the next Executive Board meeting will be on Friday, June 8, 2007.

Also discussed was a change in the Membership Category to include a new category called Member in Transition. This would require a Constitution change and would need to be brought before the WMCA membership. Moved by Barbara Van Clarke, seconded by Cindy Hegglund to have the Membership category change be brought before the membership at the Annual Business Meeting. Motion carried.

The Clerks Institute, Master Academy and Administrators Academy have been split. The Clerks Institute will be held the normal week and the Master Academy and Administrators Academy will be held two weeks later. This was due to the large number attending and will allow for more Deputy Clerks to attend the Institute since it won't be the same time as the Master Academy.

Roxann gave a brief report on the Region VI meeting held in LaCrosse January 12-20, 2007. She stated that the education session offered was very good and that the IIMC Region Meeting was very informative.

The IIMC is going to require more education credits to be certified. The requirements for Wisconsin's certification process will not be changing to mirror IIMC's.

B. First Vice-President:

Julee updated the Board on pending legislation affecting local municipalities.

C. Second Vice-President:

Cindy stated that the deadline for the Quill was approaching and that anyone who wants any information included needs to get it to her soon.

D. Secretary:

Moved by Diane Lemke, seconded by Barbara Van Clarke to amend the motion made by Margaret Ciccone, seconded by Mary Klingemeyer to invite the IIMC Region Representatives to our conference and pay for their room and registration even if both attend to read "to invite the Region VI Co-Directors to the annual conference and for WMCA to pay for lodging and conference registration." Motion carried.

Moved by Marie Bieber, seconded by Cindy Hegglund to approve as amended the minutes of the Executive Board meeting held October 20, 2006. Motion carried.

E. Treasurer:

Marie presented the Treasurer's Report through March 14, 2007. She stated that there were no extraordinary expenses. Donations to the WCEF have been received along with membership renewals. The budget meeting will be held in early May.

Moved by Julee Helt, seconded by Mike Hoppenrath to approve the Treasurer's Report as presented. Motion carried.

Institute Director:

There was no report as the Institute Director was unable to attend the meeting.

District Director's Reports:

Reports were received from all Directors' present.

Roxann did remind the District Director's that each District needs to have a District checking account.

Roxann also asked District Director's to announce at their upcoming meetings that Marie Bieber is not running for Treasurer, so that position will be open and it is a two year commitment. Also, the First Vice-President position is open and that is a three year commitment.

Committee Reports:

A. State Certification Committee:

The Committee reviewed and certified 7 people. They have also updated the certification brochure. Word needs to get out to the Membership about the State Certification program. It was requested that the PEC Chair be added to this committee.

IIMC Update:

Carol Alexander gave a brief update to the Board. She stated that the Regional Meeting next year will have a full day class instead of a half day. That meeting will be held in Bloomington, Minnesota.

IIMC has reconsidered Sydney Australia and at this time, it is cancelled. The conference will be in Europe but no location has been selected as of yet.

A new Executive Director has been selected and will be starting June 1<sup>st</sup>.

As of January 1<sup>st</sup>, all education sessions have to be approved by IIMC if attendees want credit toward their IIMC certifications. Kassie is getting pre-approval for all the sessions presented by UW-GB and the sessions at the Annual Conference will also be pre-approved.

B. Special Projects Committee:

The Board was able to look at the proposed designs for the 2007 WMCA pin and got an update on the shirts the Committee would like to do for this year.

Moved by Margaret Ciccone, seconded by Julee Helt to approve Design #2 with the color changes and to order 1000 pins. Motion carried.

Moved by Margaret Ciccone, seconded by Diane Lemke to allow the Special Projects Committee to order three types of shirts – blue, beige and pink. Motion carried.

Discussion was then held regarding having pens made with the WMCA website and Coordinator's email address on them. These would be "freebies" to give away to members or prospective members. No action was taken as it was decided to wait until the June meeting so samples and prices would be available.

Moved by Margaret Ciccone, seconded by Sherry Grant to allow the Special Projects Committee to produce a CD that would serve as a resource to various websites as long as there is no cost to the WMCA. Motion carried.

- C. Silent Auction Committee:  
Faith is going to contact the winners to see if or which ones will be attending the IIMC Conference in New Orleans.
  - D. Professional Education Committee:  
The Committee met three times. Last years sessions were all well received. UW-GB will have a training session in conjunction with the Annual Conference.
  - E. New Clerks Class Committee:  
The report was submitted via email. John Macy will not be able to teach this year, so the Committee has contacted Claire Silverman from the League to take his place.
  - F. Membership/Mentoring Committee:  
The Committee did a mailing to all non-members and have received about 60-70 new members. They also want to do a mailing to County Clerks explaining what WMCA can do for them.
  - G. Lifetime Achievement Award Committee:  
Nominations are due June 14<sup>th</sup>.
  - H. Historian Update:  
Audrey Rue has gotten all the items from Bernie Kahl. She has started documenting and summarizing all of the information.
  - I. Audit Committee Report:  
The audit was done in December and there was only one adjustment made.
- Scholarship Committee:  
The Committee is meeting on April 16<sup>th</sup>. Clarification was made regarding the Atkinson Scholarship – it will only go for a Clerk in the first year at the Institute. The award letter will only specify that the Clerk won a scholarship, but won't indicate which one.
- J. 2007 Conference Committee:  
Wednesday night there will be a pizza party event with the vendors. The Plaza Hotel is offering free continental breakfast to all attendees so the food costs will be lower than anticipated.
  - K. 2008 Conference Committee:  
The Committee will meet on May 16<sup>th</sup>. The conference is in Stevens Point.
  - M. Election Committee:  
Nothing to report
  - N. Nomination Committee:  
Two positions are open – Treasurer and First Vice-President.

**WMCA Coordinator's Report:**

Faith stated that she has attended several committee meetings. She has also attended classes on Dream Weaver, which is the program that runs the WMCA's website. The cost for that class was \$214.00 and there is an intermediate class coming up. She would like to attend and have WMCA pay the registration fee. She has also purchased an upgrade to the Dream Weaver

program. Moved by Margaret Ciccone, seconded by Sandy Boettcher to approve and pay for Faith's class registrations and the upgrade of the Dream Weaver program. Motion carried.

Membership is on track compared to last year. Sanitary and Lake District Clerks have also been in contact wanting to know more about our organization.

At this time, the Board broke for lunch. After lunch the Technology Committee will give their report.

L. Technology Committee:

The big change is going to be how the WMCA membership receives emails. We are going to a forum type system meaning members will be notified that there is an email and they will have to go to a website to view the email. On the website, emails will be put in folders by subject. The company that will be hosting the website is called Officezilla. It would also eliminate some of the spam problems the current provider is having.

Currently, the technology budget is over by approximately \$1100. By the time the WMCA pays to have the website housed, it will be over by \$2000. Moved by Marie Bieber, seconded by Diane Lemke to amend the budget for the web page line item to \$3500 and that the additional funds come from retained earnings. Motion carried.

Moved by Sandy Boettcher, seconded by Cindy Hegglund to adjourn. Motion carried.

Time: 1:00 p.m.

Anne B. Uecker, MMC, WCPC  
Secretary

**MINUTES OF THE EXECUTIVE BOARD MEETING  
HELD JUNE 8, 2007**

**Call to Order:** President Roxann Brue called the meeting to order at 8:58 a.m.

**Pledge of Allegiance:** First Vice-President Julee Helt led the Pledge of Allegiance.

Members Present: Roxann Brue, Cindy Hegglund, Julee Helt, Marie Bieber, Kassie VanRemortel, Cindi Hesse, Carol Alexander, Marcia Kelly, Nancy Zastrow, Sherry Grant, Gina Gresch, Diane Lemke, Mike Hoppenrath, Jan Winget, Peggy Nelson, Doreen Kruschke, Sheila Tate, Diane Hermann-Brown, Sherri Endres, Marie Moe, Rhoda Bagley, Nancy Hawley, Sandy Boettcher, Pamela Hicks, Sheila Pudelko, Roben Haggart, Barbara Van Clarke, Faith Elford and Anne Uecker

**Officer Reports:**

A. President:

President Brue gave a brief update on the State Elections Board training. Training will be mandatory by the end of 2007 for all Clerks.

Discussion was then held regarding the IIMC Region meeting. It was discussed in New Orleans to expand the education session to all day at the January meeting. All three states in the region would contribute \$500 to defray costs. This would give some positive exposure to the IIMC. The session in January will be an Athenian Leadership program offered by the University of Illinois. They will do it for nothing, but the room cost at the hotel is \$250. It was also discussed to jointly offer education for the region. The Iowa president will approve it and the Minnesota president is very supportive of it.

The IIMC Conference in New Orleans had great, up-beat presenters. The general sessions were very good. The only negative Roxann had was that it was too long.

B. First Vice-President:

Julee updated the Board with a packet of pending legislation. Most of this legislation is in committee and is not being acted upon at this time.

C. Second Vice-President:

Cindy informed the Board that the deadline is June 15<sup>th</sup> for the July Quill. If any of the Board members or District Directors have reports, they should email them directly to her.

D. Secretary:

Moved by Marie Moe, seconded by Diane Lemke to approve as corrected the minutes of the Executive Board meeting held March 16, 2007. Motion carried.

E. Treasurer:

Marie reviewed the Financial Report for those present. At this time, there is a \$148,008.45 fund balance. Moved by Julee Helt, seconded by Barbara Van Clarke to approve the Finance Report/Expenditures as presented. Motion carried.

Discussion was then held on the proposed budget for 2007-2008. As of right now, there are revenues in excess of expenditures and Roxann suggested putting it into the Capital Fund for equipment and software purchases for the future.

Changes discussed were:

- Increasing the web page line item to \$4650 and changing the title to Web Page/Electronic Access
- Increasing the IIMC Regional Meeting line item to \$1100
- Increase the Capital Fund – Equipment and Software to \$4500

Moved by Barb Van Clake, seconded by Gina Gresch to approve the 2007-2008 Budget as amended. Motion carried.

**Institute Director:**

Kassie told all present that it has been a successful year. The Institute this year will be the largest group ever. The Administrators track is down, but the Master Academy stayed about the same.

Kassie attended the IIMC Director's meeting. They have made some changes in the hours needed to receive certification. You will now need 120 hours for your CMC and two more hours will be required for MMC certification. WCMC certification remains at 100 hours. Graduating from the Institute will satisfy the requirements for the WCMC.

Another option that is being considered is offering college credit for the Administrators tract and the Institute. This would start next year. You would be required to do additional outside work and in the end, receive 3 college credits.

UWGB has also written a grant on Election Reform. Kassie stated that research will be done at the Institute.

**IIMC Region VI Director's Report:**

Carol thanked the Board for adding in the additional funding in the Budget for the Regional Meeting. The New Orleans Conference was great. 61 members from our region attended.

IIMC has hired a new Executive Director, Chris Shalby. He was hired under new circumstances and will have more freedom. The 2010 Conference has been officially withdrawn from Sydney and they are now looking at Brighton England. There will also be a study tour to England this fall.

The mid-winter meeting in January will be held in Minnesota. The educational session will be an Athenian Leadership program offered by the University of Illinois.

**District Director's Reports:**

Reports were received from the Director's.

Roxann did inform the Executive Board that there are new District Directors. They are as follows:

|            |   |
|------------|---|
| District 1 | Elaine Brustad and Jim Crandall             |
| District 3 | JoAnn Cram and Jolene Rhea                  |
| District 6 | Deborah Stark                               |
| District 7 | Stephanie Reinhardt and Betty Bruski-Mallek |

**Committee Reports:**

A. 2007 Conference Committee:

The Conference is organized and pretty much ready to go. Last minute details are being addressed and all should be ready for August.

B. 2008 Conference Committee:

The Committee has met at the hotel and have started their planning. They have their conference teaser ready and it follows with the "Cream of the Crop" theme.

C. Audit Committee Report:

The audit has been completed and everything is in order.

D. Conference Siting Committee:

It is getting harder to find a place large enough to host the annual conference. A discussion was held about changing the date of the conference to the fall so that it could

be held in Wisconsin Dells or Lake Geneva. Perhaps this is something that could be looked at in 2010, 2011 or 2012. It was also suggested that a future conference be combined with the Treasurers Association.

E. Lifetime Achievement Award Committee:

The committee will be meeting this year.

F. Manual Committee:

Discussion was held on what happens to the scholarship if the winner leaves the municipality prior to the scholarship being used. It was decided that the scholarship stays with the community not the person. If you change positions, leave the municipality and had received a scholarship, the scholarship will be null and void. It would then be awarded to the next eligible candidate if that is possible. A disclaimer will need to go on the application.

The new membership category of Members in Transition is needed as it seems to be an issue this year. The manual language will be changed to allow Members in Transition to vote.

Moved by Marie Bieber, seconded by Julee Helt to approve the changes to the Policies and Procedures manual. Motion carried.

Moved by Sherry Endres, seconded by Sheila Pudelko to approve the changes to the Presidents section in the Policies and Procedures manual. Motion carried.

Moved by Peggy Nelson, seconded by Sherry Grant to approve the change to the Silent Auction Policies and Procedures manual. Motion carried.

G. Membership/Mentoring Committee:

The mentoring booklet/pamphlet will be including in the Institute handouts this year.

H. New Clerk's Class Committee:

This year the class is entitled "Detour to Success". John Macy will not be one of the presenters due to a prior commitment. Claire Silverman of the League of Wisconsin Municipalities will take his place.

I. Nominations Committee:

Sheila reported the following candidates for the slate of officers:

- |                           |                |
|---------------------------|----------------|
| ▪ First Vice – President  | Nancy Zastrow  |
| ▪ Second Vice – President | Cindy Heggland |
| ▪ Treasurer               | Anne Uecker    |
| ▪ Secretary               | Gina Gresch    |

J. Professional Education Committee:

The PEC will be meeting next week. Tina Butteris will no longer be the chair of the committee.

K. Scholarship Committee:

The Committee will be awarding \$5920 in scholarships this year. The Atkinson Scholarship has been awarded, but the recipient will not be announced until the Institute banquet.

L. Silent Auction Committee:

Donation forms will be on the website and Officezilla. The auction will be opened longer because of the Wednesday night pizza event.

M. Special Projects Committee:

The Clerk at Heart supplies are getting low. It was discussed about doing one larger gift instead of three small ones. The Committee has also come up with a new logo. The trading pins were a hit in New Orleans. The design will be a southern belle cow for next year's conference in Atlanta.

There is still some inventory on hand. That inventory has all been reviewed and pricing has been discussed. The Committee did research and bring pen samples to the meeting. It was decided to go with a cheaper pen as they will be "give aways". The pen will have WMCA and the web address on them. One thousand pens will be ordered at approximately \$0.56 each. Another item to sell will be travel mugs. There are two different styles and can sell for \$5. Two hundred of those will be ordered.

Diane said she would like to see a co-chair for this committee as well as additional committee members. Those additional members are needed at the conferences.

N. State Certification Committee:

The Committee has received 31 applications. The PEC Chair has been added to the Committee. Minor changes have been made to the application and the brochure has been updated.

O. Technology Committee:

As of April 1<sup>st</sup>, the email and list serve was switched to Officezilla. Membership has not been that positive about Officezilla, so the committee has researched three other prospects. They are Invisionboard, Look.net and A-Listhosting.com.

A-Listhosting.com is being recommended by the committee as it will be very similar to what we've had in the past. They have been in business since 1996 so they have a good history. They are also willing to work with us on the blacklisting problems we've had in the past.

Moved by Sandy Boettcher, seconded by Marie Moe to approve A-Listhosting.com as long as no contract is involved. Motion carried.

P. WCEF Committee:

There will be a drawing for three savings bonds at the Conference as an incentive to donate to the WCEF.

**WMCA Coordinator's Report:**

Faith told the Executive Board that we have broken the record for membership. 1037 of the 1851 municipalities in the State are members. There have even been Sanitary District clerks joining. Memberships will be \$25 for the rest of the year.

Moved by Sandy Boettcher, seconded by Diane Lemke to adjourn. Motion carried.